

FOUNDER'S DISTRICT EXECUTIVE COMMITTEE  
MEETING MINUTES  
January 26, 2011

The DEC meeting was held at Sizzler Restaurant, Norwalk, hosted by Division F.

- The meeting was called to order by District Governor, DTM, Ede Ferrari D'Angelo promptly at 7:00 P.M.
- The Pledge was led by Assistant Area F1 Governor, Teresita Del Sol, ACG, CL.
- The Inspiration was led by Area F4 Governor, Neshat Motallebi, ACB, CL.
- The District Mission was read by Area F2 Governor, Jose De Perez, CTM.
- District Governor, DTM, Ederrari D'Angelo:
  - Welcomed the attendees
  - Reviewed the January 2011 DEC agenda which was adopted without objection.

**District Secretary's Report**

District Secretary, Chandra Persad, DTM announced that the minutes of the October 27, 2010 DEC meeting were on the tables for review. There were no objections to the minutes as presented. Therefore, the District Secretary reported that the minutes would be approved. She reported that if there was not a quorum present, decisions made would have to be confirmed by the DEC via e-mail to ratify decisions and other activities.

**We had 26 members present and needed 27 for a Quorum.**

**Division Highlights and Reports**

**Division A Governor, Harry Yan, DTM:**

- He started with a quote" Life is not measured by the number of breaths we take but by the moments that take our breath away!
- He reported that ESL Toastmasters Club was featured in the Orange County Register promoting the benefits of Toastmasters.
- He is continually seeking out new opportunities to make the clubs and the Toastmasters successful.
- Division A has started 2 new Clubs, with 3 more in the works.
- He reported a total to 56 DCP goals achieved - 2 clubs with 7 DCP goals, 3 with 5-6 goals, 4 with 4 DCP goals.
- 22 Distinguished Area Plan goals achieved!

**Division B Governor, Linda Ulrich, DTM reported:**

- Division B Governor reported that there are 26 clubs in Division B to date - all 26 clubs submitted dues;

- Division B continues to maintain their mission – Toastmasters Watch Us Grow!
- 112 new members; 20 clubs > 20 members and 12 < 20 members;
- Division B Contest is scheduled for March 26;
- LACE Division B Makeup training is scheduled for Saturday February 19, at Kaiser Permanente;
- Area Governors are working very hard and have started on their club visits.

**Division C Governor, John Muse, ACS, ALB reported:**

- Division C has been growing together in an awesome way!
- Division C chartered a new club today with another new club very close to chartering!
- They have scheduled a Contest Training workshop.
- He is working on every club to submit their dues by 02/01.
- He reported that 100% of club officers trained and 100 new members.
- His goal – to work towards leading the District and nation by having 15 clubs distinguished or better, all 5 areas distinguished or better.
- Division C Contest will be held on March 12
- To date, they have accomplished 18 CCs, 9 ACs, 26CLs, ALs or DTMs; Division C has achieved 71 Club DCP goals and 13 Area DCP goals.

**Division D Governor, Ben Bolisay, ACS, CL reported:**

- Division D continues to be a strong Division.
- Chapman University is their newest club just chartered.
- 3 new clubs to date – KHS-S Communicators, Stand and Deliver, Albertson’s So Cal Toastmasters.
- Started with a base of 23 and currently has 27 clubs.
- Scheduled LACE Makeup Training.
- 2 clubs are back on track – Tri-City and OCTA.
- Created Division D website with the help of the District Public Relations Office.
- Division D achievements are looking great and he expressed his gratitude to his hard working AGs and staff.

**Division E Governor, Pan Kao, ACB, CL was absent but he was represented by:**

- She reported that they held Council Leadership meeting in January.
- 4 cornerstone speakers motivating the clubs;
- All clubs except one submitted October dues on time;
- All clubs have turned in their officers list.
- To date, Division E has 113 new members, 16 CCs, 6ACs, 10 CL/AL/DTM;
- Accomplished 60 DCP goals;
- \$ Areas are on their way to be Distinguished or better;
- Club 882 will celebrate its 10 Anniversary on 02/27.
- Division E LACE Makeup training is scheduled for 02/26

**Division F Governor, Mani Chinniah, DTM reported:**

- F = FUN and this is what Division F represents, FUN!
- He has had some challenges especially with 2 clubs.
- 1 ACG and 1 ALB received;
- Continues with the Youth Leadership Program on an ongoing basis – this is the 8<sup>th</sup> workshop being conducted;
- All clubs except one have turned in their October dues.
- Two clubs have turned in their officers list.
- Division F Spring Speech Contest will be on April 2<sup>nd</sup>.

**Division G Governor, Steve Chandler, ACB reported:**

- Gained 1 club but has lost 2 clubs which results in a net loss of 1 club.
- Created a FACEBOOK page with featured articles.
- Faces many challenges especially with membership and clubs with < 10 members
- Highlighted the fact that in Founders District Fall Contest – Division G had contestants who placed very high.

**Division H Governor, Efrain Gonzalez, DTM:**

- Division A “took your breath away” but Division H is “not out of breath”!
- True North Club in San Dimas has increased its membership because of the SpeechCraft workshop held that was very successful.
- 2 new Clubs chartered and 2 additional club leads
- LACE Makeup Training scheduled and looking forward to getting all officers trained
- DCP Goals to date - 1 club has already accomplished 9 goals
- One member, Ed Mihalka will celebrate his 84<sup>th</sup> birthday and encouraged all to send him Birthday greeting 21 4 times.
- Chartered LA Works club in Irwindale.

**District Officer Reports**

**District Governor, Ede Ferrari D’Angelo, DTM report:**

- Founder’s District Governor Ede stated that “YOU ARE IN CONTROL”.
- Divisions A, B, C, and E submitted their Officers list on time.
- Ede extended her gratitude to Colette Gardner for diligently heading the APP committee and working on updating the Policies and Procedures for Founder’s District. The APP is an Operations Manual and describes how Founder’s District is run. All the latest information is added and updated yearly. A big thank you to Colette!
- She asked everyone to review the document and to offer suggestions to Colette by March 15<sup>th</sup> at coletteg@sbcglobal.net

- She promoted the C & L Recipient Challenge – this is a prestigious award to honor a non-Toastmaster in the community who admirably represents communication and leadership skills that reflect the finest traditions of TM International:
  - Usually the DG selects the recipient
  - The person selected is honored at the Hall of Fame luncheon
  - This year, it is being extended to members to recommend an honoree
  - DG will select from the recommendations received
  - The member whose recommendation is selected will have the honor of introducing the C&L recipient during the luncheon on April 16<sup>th</sup>
  - The challenge begins on February 1<sup>st</sup> thru March 1<sup>st</sup>
  - Submit recommendation to [Ferrari.e@sbcglobal.net](mailto:Ferrari.e@sbcglobal.net)
  - Provide the following information: name of the person, title, organization, a brief bio about the person, and contact information.
- She iterated that your Area Governor is here to help. Club visits are made July 1 – October 31 and then from January 1<sup>st</sup> until April 30.
- Take advantage of this great opportunity to make the most of a visit from the AG.

**Lt. Governor Education and Training, Wes Hoover, DTM**

- Wes reported that we are into the 2<sup>nd</sup> half of the year.
- To date, we have completed 62% of CC goal, 77% of ACs.
- LACE Training was the lowest in recent years with over 20 clubs with no officers trained.
- Upcoming - 2<sup>nd</sup> Area/Division Governor Training on February 12<sup>th</sup>.
- He reported the following areas that accomplished 100% Officers trained: Area C4, E3, E2, S4
- He reported that he will be putting additional focus on ACs and Leadership awards through a recognition program and additional training opportunities.

**Lt. Governor Marketing, Richard Elliott, DTM:**

- He reported that he has fantastic news and good news!
- 2 more clubs were chartered today.
- The goal is to charter 30 more new clubs by the end of the year!
- Smedley Awards were awarded to several clubs.
- A very successful Marketing workshop was held.
- He is promoting Open House Contest – more details will be forthcoming!
- “Talk up Toastmasters” is currently running from February 1<sup>st</sup> to April 31<sup>st</sup>, 2011.
- He reported that Founder’s District was #1 in Region 10 for paid clubs!
- We need to be Distinguished Division by May 15!
- We need to work on members’ retention to attain this goal.
- If you meet the members’ needs, they will stay!

**Public Relations Officer, Cynthia Trinidad, DTM:**

- We need to recognize our members and clubs!

- Every single division was awarded and recognized with some form of award!
- What have we done!
  - La Verne Leonard – Bulk Mail Chair negotiated with digital printing and delivered fall session LACE flyers to Santa Ana PO.
  - Norm Cook, Web Master installed Founder’s District website, sent out LACE reminder articles, and maintained articles with news of District events.
  - Ed Smith, Email Coordinator promoted LACE weekly to FD members, sent out email asking for volunteers to lead district for upcoming term.
  - Avis French, Community Relations Judges Chair has demonstrated exemplary leadership and organizational skills with Health Care Debate, Stanton Community Center, American Legion HS Constitution Oratorical Contest, and Homeschool Speech Debates. She constantly gains visibility with Lions and Rotary Clubs.
  - Silvia Swigert, Division D PR Chair successfully informed and energized clubs VPRs of Chapman University and at Rio Hondo and LACE.
  - Anjana Khana answered the needs and enlightened Founders members on the latest technological advances on the biggest buzz that hit the social media arena.
- Upcoming – Division PR Chairs will hold meeting on January 31<sup>st</sup> to prepare for district events and to improve procedures.
- She asked “Where is Woody?”

**Treasurer’s Report, Bryce Robbins, ACB, ALB**

- Bryce reported that the District is in good condition financially.
- He extended his thanks and gratitude to all Division Treasurers and Division Governors for submitting all documentation.
- November and December financials are ready and will be reviewed by Ede.
- Meeting is scheduled with Audit Committee on Saturday, 01/29/2011 for mid year Audit for period 01/07/2010 – 12/31/2010.
- All paperwork has been submitted on time.
- Final audit is scheduled for 02/15/2011.
- Financially, Founder’s District is under budget, we are in the black!!!!

**Featured Speakers:**

**Harriette Kohorn, ACG, Area C2 Governor – “**

- Ede Ferrari d'Angelo introduced Harriette Kohorn, ACG, Area C2 Governor - Featured Speaker for this meeting
- Harriette gave credit to her club for having this great idea on how to promote their club!
- She asked the question – Who is the most important person in your club?
- The visitors/guests – If guest(s) leave empty-handed, the club is not doing a good job of promoting the club.
- She explained several ways different clubs do their promotion with their guests!
  - Some clubs hand out a folder – she demonstrated a sample folder

- You can get a lot of free information/materials from Toastmasters International.
- Club 8771 has a packet with “Welcome Letter” and other information about Toastmasters and its programs.
- She iterated and encouraged all that it is worthwhile to put together a packet that you can hand out to guests and potential new members.
- The goal is to get guests to come back and eventually to join!

### Other Speakers included

#### Richard Elliott, DTM, LGM – “3 Ps of Demo Meeting”

- Highlighted the 3 Ps of holding and having productive and successful “Demo” meeting when you have been provided with a lead for new clubs
  1. Purpose – the idea is not to sell Toastmasters but to accomplish one key objective - Demo to perspective members what is Toastmasters all about and how the program works!
  2. Preparation – Assemble a team to put on abbreviated TM meeting. He provided a list of Demo items.
  3. Presentation – put on a good show! Get there early, view your audience, have a good speakers, use traditional and basis Table Topics. This is an opportunity to showcase the evaluation portion of a TM meeting. Guests and new members are always inspired and impressed with the evaluation process.
- He provided a sample of a DEMO/Sample/Launch Meeting Supply kit.

#### Ede Ferrari D’Angelo, DTM, Founder’s District Governor – “Passing the Torch”

- She reminded everyone that we are here tonight to plan the rest of the TM year. Included in those plans is relinquishing your role and finding a successor to take the role for the incoming year.
- Six Steps to accomplish this:
  1. Successors - At the next meeting you will know who your successors are. Invite your successors to the May and June Council Meetings.
  2. Leaders - Compile a list of “people to watch” ... club and area leaders who have the desire and heart to serve the District.
  3. Records and Documents – organize reports, data, contest and council meeting agendas, contacts, and venue information. Put it all on a flash drive or CD and present to your successor.
  4. Access to Website – Give incoming team what they need to gain access to websites to pick up where the prior team left off.
  5. Meet with your successors to provide support and encouragement and for information sharing. Don’t whitewash, tell as much as you know!
  6. Have a “Passing the Torch” ceremony where the outgoing and incoming teams get together. Thank the team that is stepping down and welcome the new team!
- She mentioned that current FD Leaders are leaving an important legacy.

- She encouraged everyone to get their torch ready to pass it on! June 30<sup>th</sup> is going to be here so fast! The next months will be exciting and challenging but give it their best!

### Special Drawing

- Several drawings were held randomly with many attendees winning prizes.

### Announcements

- Speakers Exchange Chair, Gerald Fleishmann promoted the use of the Speakers Exchange program especially for weak clubs.
- Richard Elliott, LGM repeated his appeal for more sponsors, mentors, and club coaches. Chapman University would like to host a SpeechCraft session.
- Wes Hoover, LGET promoted winning a free manual from the District in addition to the ones they receive for TI if members complete their CC by March.
- Avis French, Community Events Chair encourage Toastmasters to volunteer for various events that need Judges such as high school speaking events, the Lions Club loves to have Toastmasters as judges at their events.
- Ed Smith suggested that when Toastmasters change their email addresses, they should also notify Toastmasters International of email changes to prevent “undelivered” emails. He suggested passing on this information down to the members.

District Governor, Ede Ferrari d’Angelo, DTM made the following announcements:

- 02/12 – Area/Division Governors Training at Los Nietos Community Center, Whittier
- 02/12 – Norm Stein and his team will host a workshop on “Social Media” right after the AG/DG training starting at 3:30 –
- March – Contest time!
- 03/23 – DELP Meeting and final Division reports due to be included in Conference Business packet.
- 04/16 – Founder’s District Conference at the Doubletree Hotel, Orange
- Makeup Training - she encouraged everyone to provide information to promote on the website.
- She extended thanks to Wes and his team.
- Next DEC meeting – May 25<sup>th</sup>, 2011 – Division C will host.

### Adjournment

The DEC Meeting was adjourned at 8:30 PM.

Respectfully Submitted

**Chandra Persad**

Chandra Persad, DTM

District Secretary