



Meeting Minutes
2016-2017 District Executive Committee
March 22, 2017



The 2016-2017 Toastmasters International Founder's District Executive Committee (DEC) met on March 22, 2017 at 6:30 p.m. in Garden Grove, California, with District Director, Siri Payakapan, DTM presiding over the meeting. The following DEC members were present:

Asad Ali, CL, Area C-4 Director	Kimberly McFee, ATMG, ALB, Area C-5 Director
Ashley Chau, CC, CL, Area I-2 Director	Lauren Eichenauer, Area A-4 Director
Brent Felsted, ACS, ALB, Area I-4 Director	Lori Shapiro, DTM, Division I Director
Chris Collins, DTM, Club Growth Director	Louis Lopez, CC, ALB, Area E-6 Director
Christine Brady, ACB, CL, Division F Director	Mark Longanecker, ACS, ALB, Division E-4 Director
Claudia Kabot, ACG, ALB, Area I-5 Director	Mark Lucas, ACS, ALS, Division E Director
Cliff Shimizu, ACS, CL, Division G Director	Meredith Cracchiolo, CC, CL, Area C-2 Director
Daniel Cossack, DTM, Program Quality Director	Michelle Bender, DTM, Public Relations Manager
David Hosmer, CC, CL, Area G-5 Director	Mike Sato, CC, Area G-3 Director
Debi Morales, CC, CL, Finance Manager	Pan Kao, DTM, Immediate Past District Director
Diana Dee, DTM, Club Growth Director	Paul Hollands, CC, ALB, Area I-3 Director
Dinh Ta, CC, ALB, Area J-5 Director	Randy Kleinman, ACS, ALB, Division C Director
Donald Baliaba, ACB, ALB, Area C-1 Director	Richard Snyder, DTM, PID, Area D-5 Director
Gary Olive, ACB, ALB, Area A-3 Director	Robert Acosta, DTM, Area F-1 Director
Gloria Chen, ACS, ALB, Admin Manager	Robert Fisher, ACB, ALB, Area J-4 Director
Heather Frankos, ACB, ALB, Area G-1 Director	Scott Friedman, ACG, ALB, Area D-3 Director
Hiram Araoz, ACG, ALB, Area E-5 Director	Shanon Harmon, CC, ALB, Area E-1 Director
Jack Mercica, DTM, Division H Director	Siri Payakapan, DTM, District Director
Jeffrey Lee, ACB, ALB, Division A Director	Steve Itzkowitz, CC, CL, Area D-2 Director
Karen Lucas, DTM, Program Quality Director	Tim Hollenbeck, ACS, CL, Division D Director
Karen Thompson, ACG, CL, Area A-1 Director	Trillium Smith, Area H-4 Director
Kathy Hughes, ACS, ALB, Area I-1 Director	Vicky Brennan, CC, ALB, Division B Director
Ken Spears, ACB, CL, Area G-2 Director	Vijay Chidambaram, DTM, Division J Director
	Vishnu Amaram, Area B-1 Director

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The DEC meeting was held at Garden Grove Community Meeting Center, 11300 Stanford Avenue, Garden Grove, CA 92840.

- Area I-4 Director Brent Felsted, called the meeting attendees to assemble.
- Area I-1 Director Kathy Hughes, ACS, ALB, led the Pledge of Allegiance.
- Area J-5 Director Dinh Ta, CC, ALB, recited the District Mission Statement
- Area I-5 Director Claudia Kabot, ACG, ALB, gave the Inspiration.

DISTRICT EXECUTIVE COMMITTEE

District Director Siri Payakapan, DTM, Chair, called the meeting to order at 6:30 p.m. She welcomed all attendees and recognized attending dignitaries.

Administration Manager Gloria Chen, ACS, ALB, reported 47 out of 71 DEC members were present. The Chair declared a quorum and proceeded to conduct district business.

The Chair appointed Ann Shimizu, ACB, ALB as Chief Timer and Avis French, ATM, CL as Assistant Timer. The Meeting Agenda and the October 26, 2016's DEC Meeting Minutes were approved as published.

Review and Adoption of Audit Report

The Chair stated that the Audit Report had been accepted by Toastmasters International (TI), as submitted.

The audit report was adopted by the DEC Members without objection.

Review and Adoption of Founder's District Club Alignment

The Chair reported the District Club Alignment Committee Chairs, South and North, had already presented options to District Leaders at the District Elected Leaders and Public Relations Manager (DELP) meeting on March 5, 2017, when the detailed analysis of pros and cons were discussed and debated extensively.

1. Founder's District South Club Alignment for 2017-18

Bob Hudack, DTM, PDG, Chair of the District Club Alignment Committee - South presented the recommendation by DELP to increase Founder's District South from six to seven divisions.

Robert Acosta, DTM, Area F-1 Director moved to adopt the Founder's District South to increase from six to seven divisions. The motion was seconded and voted with 47 affirmative and 0 negative votes.

The Chair announced the motion was adopted and the Founder's District South would increase from six to seven divisions in 2017-18.

2. Founder's District North (a.k.a. District 100) Club Alignment for 2017-18

Richard Snyder, DTM, PID, Chair of the District Club Alignment Committee - North introduced committee members and presented the recommendation by DELP to increase Founder's District North from four to six divisions with a typical division consisting of four areas, four clubs in each area.

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Vicky Brennan, CC, ALB, Division B Director moved to adopt the Founder's District North to increase from four to six divisions. The motion was seconded and voted with 44 affirmative, two negative and one invalid ballot.

The Chair announced the motion was adopted. The Founder's District North would increase from four to six divisions for 2017-18.

The Chair led the applause for both Bob Hudack and Richard Snyder for their outstanding analysis, great effort, and collaboration with the committee members and District officers.

THE SPIRIT OF EXCELLENCE AWARDS

October 26th DEC Recipient - Charlotte Jayne Drake, DTM

The 1st Recipient of March 22nd DEC – Chandra Persad, DTM

The 2nd Recipient of March 22nd DEC – Avis French, ATM, CL

DIVISION REPORT HIGHLIGHTS

Division Directors brought their teams on stage during their two-minute presentation.

Division A Director, Jeffrey Lee, ACB, ALB

- thanked all Area A Directors, especially Paul Fay, for having 84.35% of club officers trained.
- announced 15 of 21 area reports submitted.
- learned to delegate more and trust his team.
- acknowledged Well Said Toastmasters club showcased a fair-like open house, gaining 8 new members.

Division B Director, Vicky Brennan, CC, ALB

- reported 109 officers out of 23 clubs trained; five clubs had 100% officers trained.
- thanked Division Council's keynote speakers: Richard Snyder, Josephine Lee and Alfred Herzing.
- reported seven clubs achieved distinguished and five more on track to be distinguished.
- announced Caltech Debate Toastmasters to launch on March 27th and AAPA on April 1st.

Division C Director, Randy Kleinman, ACS, ALB

- delegated presentation to Assistant Division Director Chris Gregory, DTM.
- recognized Area Directors for mentoring and training Club President and VP Education.
- acknowledged the mentors, Club President and VP Education as the key to club's success.
- appreciated the opportunity to learn from Area Directors while helping them.

Division D Director, Tim Hollenbeck, ACS, CL

- delegated presentation to Area D-3 Director Scott Friedman.
- reported two clubs did not have any officers trained. Two of the struggling clubs accepted club coaches.
- thanked Richard Snyder for submitting all his reports.

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- completed a demo meeting with Wells Fargo Brea, another on March 27th, and expect more with Transamerica in Brea and three other companies.

Division E Director, Mark Lucas, ACB, ALB

- welcomed Louis Lopez, new Area E-6 Director.
- recognized Area E-1 Director Shanon Harmon (100% of the officers trained).
- thanked Area E-5 Director Hiram Araoz and DTMs (Division E officers makeup training), Assistant Division Director Gloria Miller (several club visit reports), Jesus Ramirez and Jerry Arnold (club leads - Anaheim Police Department and Azusa Police Department).
- reported seven clubs reached distinguished, eight clubs almost distinguished, 14 educational awards so far and close to be president distinguished.

Division F Director, Christine Brady, ACB, CL

- recognized Division G for helping with club officer training
- invited all to help celebrate Articulates Club 40th anniversary.
- recognized successful Area F-1, F-2 and F-5 contests exposing members outside their own clubs, networking and stepping up as functionaries.
- stated all Areas and Division are on track to be distinguished.

Division G Director, Cliff Shimizu, ACB, CC

- announced 16 clubs have enough DCP points to be distinguished but 7 clubs need to meet their membership requirements. 3 clubs are recorded at TI as being Distinguished and 6 clubs are recorded as Select Distinguished.
- shared a success story of Ziggurat Club, increasing from 8 to 16 members and completing six DCP goals. with the dedication of its club members, the Area Director Mike Sato, and the whole Division.
- advised Division Director to delegate more
- chartered a new club at Social Services Agency (SSA) in Orange County on March 3rd in Santa Ana. Other SSA locations are interested in starting new clubs.

Division H Director, Jack Mercica, DTM

- thanked Oscar Valenzuela, William Wojciak, and Gary Happs for their successful Area contests.
- recognized Trillium Smith, the new Area H-4 Director, also the Conference Chair for his self-motivation
- recognized Laura Kim, Area H-5 Director for inspiring and motivating a struggling club.

Division I Director, Lori Shapiro, DTM

- thanked Vijay Chidambaram for securing Capital Group for Division I's speech contests on April 11
- reported two Area Directors are almost DTMs and anxious to sponsor a new club.
- announced Division I is working on leads: Kia, Young's Market Kaiser Permanente and Social Services Agency office in Orange.
- recognized Erica Beggan, club coach for Kingston Toastmasters, for getting the club to five DCP goals.

Division J, Vijay Chidambaram, DTM

- congratulated Club Newport Center, the first in the District to achieve 10 DCP goals.

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- announced “Employee of the City of Newport Beach” to chartered on April 6.
- announced three DTMs: Dolores Diane Lara, Fumiko Tajima and Jeanne Cassidy.
- reported a total of 75 Educational awards.

DISTRICT OFFICER REPORT HIGHLIGHTS

District Finance Manager, Debi Morales, CC, CL

- reported the Actual vs. Budget Summary on revenue and expenses for the period from July 1 to December 31, 2016.
- The overall spending is very close to our revenue with \$438 variance and District net income of over \$31,000.

Public Relations Manager, Michelle Bender, DTM

- announced today’s release of Newsletter - March issue.
- encouraged finding “Founder” in the Newsletter, first two to receive a \$25 TI gift certificate.
- reported continuing to send out \$25 TI gift certificate to clubs conducting Open Houses in January and February. The incentive has been extended to March with additional requirement of gaining at least one new member.
- recognized:
 - Chandra Persad, Newsletter Editor
 - Marie Hulett, Newsletter Editor in Chief
 - Avis French, Judges Bureau
 - Chris Gregory, District TV Program
 - Silvia Swigert and Vernon Budinger, meetup workshop hosts
 - Dan Cossack, Webmaster
 - Jennifer Kwan, April’s social media workshop host.

Club Growth Director South, Diana Dee, DTM

- reported more clubs needed to be distinguished.
- distributed “April Dues Information” sheet to remind leaders of the club payment status.
- re-iterated the requirement for a club to be in good standing.
- asked leaders to follow-up with membership dues payments

Club Growth Director North, Chris Collins, DTM

- encouraged members to take the challenge and serve as club mentor, club coach or sponsor to build a stronger Founder’s District.
- announced the District chartered ten clubs so far, having over 25 leads
- asked members to reach out and help grow our District.

Program Quality Director North, Karen Lucas, DTM

- encouraged members to attend the Spring Conference to have fun, celebrate our accomplishments and thank each other for great memories working together.
- invited newly elected officers to have Sunday, April 23rd breakfast with International Director Michel Osur.
- announced Ignite event, a blind-fold driving team building exercise, with Fireball Tim at LA Racing in Irwindale, limited to the first 60 members who qualified.

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Program Quality Director South, Dan Cossack, DTM

- announced the upcoming Spring Conference on April 21st and 22nd, three educational workshops featuring Naomi Takeuchi, Sheryl Roush, and Michael Osur, International Director, also our keynote speaker. The entertainment includes group ballroom dance instruction, live vocals by Melissa Wong, guitar by Mike O'Neil, and ballroom dancing after dinner.
- encouraged members to register for the Conference.

District Director, Siri Payakapan, DTM

- appreciated the effective collaboration within the District leaders team focusing on "Members First" sticking to four TI core values, integrity, respect, service and excellence.
- summarized the new approaches this term:
 - training for Division Directors, Area Directors, together with their assistants
 - free of charge DEC to members
 - free of charge LACE if no lunch
 - Reach for the Stars, tracking toastmaster activities involvement
 - add fun to all District events
- announced the Nominated Candidates on March 25th and invited all to attend Founder's District First Candidate Showcase on Saturday, April 15th.
- emphasized the importance for leaders to attend the business meeting and two election meetings at the Spring District Conference

CONCLUSION

The Chair recognized Divisions I and J for hosting the event and adjourned the meeting at 9 p.m.

Submitted by:

Gloria Chen

Gloria Chen, ACS, ALB
2016-2017 Founder's District Administration Manager

Distribution: District Executive Committee Members