



Founder's District DEC Report February 13, 2019

Dave Clark
Financial Manager
Founder's District, 2018-2019
Email: dcpop443@aol.com

Finance Manager's Report

Objectives for the Quarter

- ☐ Continue to review expenses submitted to Concur for reimbursement
- ☐ Assist in collection of funds for January LACE training last January
- ☐ Complete profit and loss statements for December, January and February
- ☐ Work with audit committee in providing necessary documents to complete their mid-year financial audit

Current Status

- ☐ Up to date on review and payment of all expenses related to LACE training and Concur
- ☐ Completed profit and loss statement for December of 2018
- ☐ Completed narrative and certification reports for July – December, submitted to Toastmasters International.
- ☐ Provided needed documents to audit committee towards completion of their July-December audit

Issues

- ☐ Need to follow up with recommendations for procedural improvements submitted by audit committee.

Recognition

- ☐ Kudos to members of the audit committee, Vicky Schroeder, Barbara Stickler and Jeff Lee for their astute and conscientious work in completing the district audit.